

**THE FOUNDATION OF GUELPH GENERAL HOSPITAL**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED MARCH 31, 2021**

**THE FOUNDATION OF GUELPH GENERAL HOSPITAL**  
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**YEAR ENDED MARCH 31, 2021**

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## INDEPENDENT AUDITOR'S REPORT

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To the Board of Directors of: The Foundation of Guelph General Hospital

### Qualified Opinion

We have audited the accompanying financial statements of The Foundation of Guelph General Hospital, which comprise the statement of financial position as at March 31, 2021 and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of The Foundation of Guelph General Hospital as at March 31, 2021 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not for profit organizations.

### Basis for Qualified Opinion

In common with many charitable organizations, the foundation derives some of the revenues from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the foundation and we were not able to determine whether any adjustments might be necessary to revenues, excess of revenues over expenditures and cash flows from operations for the years ended March 31, 2021 and 2020, current assets as at March 31, 2021 and 2020 and net assets as at April 1 and March 31 for both the 2021 and 2020 years. Our audit opinion on the financial statements for the year ended March 31, 2020 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of The Foundation of Guelph General Hospital in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### Comparative information

We draw attention to Note 9 to the financial statements, which explains that certain comparative information for the year ended March 31, 2020 has been restated. Our opinion is not qualified in respect of this matter.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not for profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the foundation's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the foundation's financial reporting process.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Guelph, Ontario  
June 21, 2021

Chartered Professional Accountants  
Licensed Public Accountants

**THE FOUNDATION OF GUELPH GENERAL HOSPITAL**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT MARCH 31, 2021**

	<b>GENERAL FUND</b>	<b>ENDOWMENT FUND</b>	<b>2021</b>	<b>2020 (note 9)</b>
<b>ASSETS</b>				
<b>CURRENT</b>				
Cash	\$ 3,914,687	\$ 0	\$ 3,914,687	\$ 2,808,931
Investments (note 5)	13,534,539	552,307	14,086,846	10,580,799
Accounts receivable	86,984	0	86,984	74,096
Due from General Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>20,338</u>
	17,536,210	552,307	18,088,517	13,484,164
<b>CAPITAL ASSETS</b> (note 4)	<u>11,705</u>	<u>0</u>	<u>11,705</u>	<u>4,765</u>
	<u>\$ 17,547,915</u>	<u>\$ 552,307</u>	<u>\$ 18,100,222</u>	<u>\$ 13,488,929</u>
<b>LIABILITIES</b>				
<b>CURRENT</b>				
Accounts payable and accrued liabilities	\$ 63,976	\$ 0	\$ 63,976	\$ 20,652
Due to Guelph General Hospital (note 6)	155,181	0	155,181	113,162
Due to Endowment Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>20,338</u>
	<u>219,157</u>	<u>0</u>	<u>219,157</u>	<u>154,152</u>
<b>NET ASSETS</b>				
<b>FUND BALANCES</b>	<u>17,328,758</u>	<u>552,307</u>	<u>17,881,065</u>	<u>13,334,777</u>
	<u>\$ 17,547,915</u>	<u>\$ 552,307</u>	<u>\$ 18,100,222</u>	<u>\$ 13,488,929</u>

THE FOUNDATION OF GUELPH GENERAL HOSPITAL  
STATEMENT OF CHANGES IN NET ASSETS  
FOR THE YEAR ENDED MARCH 31, 2021

	GENERAL FUND	ENDOWMENT FUND	2021	2020
<b>NET ASSETS</b> , beginning of year (note 9)	\$ 12,807,817	\$ 526,960	\$ 13,334,777	\$ 11,890,126
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<u>8,035,845</u>	<u>44,492</u>	<u>8,080,337</u>	<u>3,739,828</u>
<b>NET ASSETS BEFORE TRANSFERS</b>	20,843,662	571,452	21,415,114	15,629,954
<b>NET TRANSFERS BETWEEN GENERAL FUND AND ENDOWMENT FUND</b> (note 2 (g))	<u>19,145</u> <u>20,862,807</u>	<u>(19,145)</u> <u>552,307</u>	<u>0</u> <u>21,415,114</u>	<u>0</u> <u>15,629,954</u>
<b>TRANSFERS FOR CHARITABLE PURPOSES</b> (note 2 (h))				
Capital equipment for G.G.H.	3,423,694	0	3,423,694	2,278,767
Special programs - G.G.H.	<u>110,355</u>	<u>0</u>	<u>110,355</u>	<u>16,410</u>
	<u>3,534,049</u>	<u>0</u>	<u>3,534,049</u>	<u>2,295,177</u>
<b>NET ASSETS</b> , end of year	<u>\$ 17,328,758</u>	<u>\$ 552,307</u>	<u>\$ 17,881,065</u>	<u>\$ 13,334,777</u>

**THE FOUNDATION OF GUELPH GENERAL HOSPITAL**  
**STATEMENT OF OPERATIONS**  
**FOR THE YEAR ENDED MARCH 31, 2021**

	<b>GENERAL FUND</b>	<b>ENDOWMENT FUND</b>	<b>2021</b>	<b>2020 (note 9)</b>
<b>REVENUE</b>				
Donations	\$ 6,560,049	\$ 720	\$ 6,560,769	\$ 3,804,686
Net investment income (note 5)	1,610,687	43,772	1,654,459	(342,367)
Bequests	266,022	0	266,022	810,928
Black Tie Bingo (note 7)	264,870	0	264,870	298,786
Hospital 50/50 lottery (note 7)	233,646	0	233,646	0
Tour du Guelph	76,500	0	76,500	90,000
Pay Day Payout (note 7)	44,420	0	44,420	39,620
	<u>9,056,194</u>	<u>44,492</u>	<u>9,100,686</u>	<u>4,701,653</u>
<b>OPERATING EXPENSES</b>				
Salaries (note 6)	689,060	0	689,060	645,325
Direct response	110,953	0	110,953	57,379
Campaign	63,440	0	63,440	91,903
Technology fees	41,821	0	41,821	22,701
Bank charges	36,217	0	36,217	34,827
Communications	29,905	0	29,905	24,723
Fundraising expenses	16,070	0	16,070	22,896
Office supplies and materials	7,201	0	7,201	5,279
Professional fees	7,068	0	7,068	33,550
Bookkeeping	6,373	0	6,373	6,331
Professional development	3,295	0	3,295	8,328
Donor recognition	3,108	0	3,108	3,527
Fees, dues and memberships	2,433	0	2,433	1,500
Amortization	1,973	0	1,973	880
Meetings	1,432	0	1,432	2,676
	<u>1,020,349</u>	<u>0</u>	<u>1,020,349</u>	<u>961,825</u>
<b>EXCESS OF REVENUES OVER EXPENSES for the year</b>	<u>\$ 8,035,845</u>	<u>\$ 44,492</u>	<u>\$ 8,080,337</u>	<u>\$ 3,739,828</u>

**THE FOUNDATION OF GUELPH GENERAL HOSPITAL**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED MARCH 31, 2021**

	<b>2021</b>	<b>2020</b>
<b>CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>		
Excess of revenues over expenses	\$ 8,080,337	\$ 3,739,828
Transfer to G.G.H. for capital equipment	(3,423,694)	(2,278,767)
Transfer to G.G.H. for special programs	(110,355)	(16,410)
Items not requiring an outlay of cash		
Amortization	1,973	880
Unrealized (gain) loss on investments	(681,495)	822,445
	<u>3,866,766</u>	<u>2,267,976</u>
Changes in non-cash working capital		
Accounts receivable	(12,888)	(29,278)
Accounts payable and accrued liabilities	43,324	(22,791)
Due to Guelph General Hospital	42,019	53,655
	<u>3,939,221</u>	<u>2,269,562</u>
<b>CASH USED IN INVESTING ACTIVITIES</b>		
Additions to capital assets	(8,913)	(2,537)
Increase in investments	(2,824,552)	(1,297,080)
	<u>(2,833,465)</u>	<u>(1,299,617)</u>
<b>NET INCREASE IN CASH</b>	1,105,756	969,945
<b>CASH, beginning of year</b>	<u>2,808,931</u>	<u>1,838,986</u>
<b>CASH, end of year</b>	<u>\$ 3,914,687</u>	<u>\$ 2,808,931</u>



**THE FOUNDATION OF GUELPH GENERAL HOSPITAL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED MARCH 31, 2021**

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**1. NATURE OF ORGANIZATION**

The Foundation of Guelph General Hospital is a registered charitable foundation whose purpose is "saving lives and improving health, together with our community". The Foundation is exempt from income tax under section 149(1)(f) of the Income Tax Act.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with and include the following significant accounting policies:

(a) FUND ACCOUNTING

Revenues and expenses related to program delivery and administrative activities are reported under the General Fund.

The Endowment Fund is a restricted fund for which the Foundation retains the capital and uses the investment income for either restricted or general purposes.

Balances due between the General Fund and the Endowment Fund are interest-free and have no fixed terms of repayment.

(b) CAPITAL ASSETS

Capital assets are recorded at cost and amortized on the basis of their estimated useful life. Amortization is calculated at one-half of the normal rate in the year of acquisition. Amortization is provided for at the following methods and rates:

Furniture and equipment	- 20% declining balance basis
Computer hardware	- 30% declining balance basis

(c) IMPAIRMENT OF LONG LIVED ASSETS

Long lived assets are tested for recoverability whenever events or changes in circumstances indicate that their carrying amount may not be recoverable. An impairment loss is recognized when the carrying value exceeds the total undiscounted cash flows expected from their use and eventual disposition. The amount of the impairment loss is determined as the excess of the carrying value of the asset over its fair value.

(d) REVENUE RECOGNITION

The Foundation follows the restricted fund method of accounting for contributions. Donations are recognized as revenue of the General Fund in the year received. Pledges are not recognized as revenue until cash is received. Revenues from events are reported net of expenses.

Donated materials and services received are not recorded in the financial statements.

Investment income is recognized as revenue when earned. The fair value adjustments of net income are recorded at year end.

Other revenues are recognized either when received or collection is reasonably assured.

**THE FOUNDATION OF GUELPH GENERAL HOSPITAL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED MARCH 31, 2021**

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**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

(e) FINANCIAL INSTRUMENTS

Measurement of financial instruments

The organization initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions. The organization subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments, which are measured at fair value. Changes in fair value are recognized in net surplus.

Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. If an impairment has occurred, the carrying amount of financial assets measured at amortized cost is reduced to the greater of the discounted future cash flows expected or the proceeds that could be realized from the sale of the financial asset. The amount of the write-down is recognized in net surplus. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net surplus.

Transaction costs

The organization recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

(f) USE OF ESTIMATES

The preparation of financial statements in conformity with Canadian generally accepted accounting principles for not for profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

(g) NET TRANSFERS BETWEEN FUNDS

Transfers between the General Fund and the Endowment Fund are shown on a net basis. The current year transfer from the Endowment Fund to the General Fund is based upon a percentage of the market value of Endowment Fund investments in the year.

(h) TRANSFERS FOR CHARITABLE PURPOSES

At the discretion of the Board of Directors, funds are donated to the Guelph General Hospital to assist with the cost of acquiring equipment and other capital assets.

**THE FOUNDATION OF GUELPH GENERAL HOSPITAL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED MARCH 31, 2021**

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**3. FINANCIAL INSTRUMENTS**

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant interest, credit, currency, liquidity or other price risks arising from the financial instruments.

The extent of the organization's exposure to these risks did not change in 2021 compared to the previous period except as described in note 8.

The organization does not have a significant exposure to any individual customer or counterpart.

Transacting in financial instruments exposes the organization to certain financial risks and uncertainties. These risks include:

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The organization is exposed to other price risk on portfolio investments, which include investments in mutual funds, and manages this risk through diversification of its portfolio.

**4. CAPITAL ASSETS**

	<b>Cost</b>	<b>Accumulated Amortization</b>	<b>Net 2021</b>	<b>Net 2020</b>
Furniture and equipment	\$ 35,015	\$ 25,468	\$ 9,547	\$ 4,735
Computer hardware	<u>7,843</u>	<u>5,685</u>	<u>2,158</u>	<u>30</u>
	<u>\$ 42,858</u>	<u>\$ 31,153</u>	<u>\$ 11,705</u>	<u>\$ 4,765</u>

**5. INVESTMENTS**

	<b>2021</b>	<b>2020</b> (note 9)
<b>General Fund</b>		
Fixed income investments	\$ 7,157,650	\$ 1,860,057
Mutual funds and income pools	<u>6,376,889</u>	<u>8,193,782</u>
	<u>13,534,539</u>	<u>10,053,839</u>
<b>Endowment Fund</b>		
Mutual funds and income pools	<u>552,307</u>	<u>526,960</u>
<b>Total Investments</b>	<u>\$ 14,086,846</u>	<u>\$ 10,580,799</u>

In order to record the above investments at fair market value at year end, a write-up of \$681,495 (2020 - write-down of \$822,445) was recorded in income in the statement of operations.

**THE FOUNDATION OF GUELPH GENERAL HOSPITAL**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED MARCH 31, 2021**

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**6. GUELPH GENERAL HOSPITAL**

The Hospital is a Canadian public hospital and an independent corporation which has its own Board of Directors. The Foundation is responsible for all fundraising activities carried out on behalf of the Hospital.

The Foundation reimburses the Hospital for various costs associated with services or expenses the Hospital provides or pays on the Foundation's behalf. The Foundation reimbursed the Hospital \$689,060 (2020 - \$645,325) for Foundation staff salaries paid through the Hospital's payroll system. The balance due to Guelph General Hospital is a reimbursement of these expenses and is non-interest bearing and due on demand.

**7. FUNDRAISING EVENTS**

The Black Tie Bingo, hospital 50/50 lottery and other activities revenues are shown net of expenses on the statement of operations. All other events are organized by third parties where the Foundation receives the net proceeds from the organizer and does not incur any costs directly. The expenses relating to Black Tie Bingo were \$78,255 (2020 - \$108,235), relating to the hospital 50/50 lottery were \$419,139 (2020 - \$0) and relating to Pay Day Payout were \$29,750 (2020 - \$27,750).

**8. MATERIAL UNCERTAINTY DUE TO NOVEL CORONAVIRUS (COVID-19)**

During the year and subsequent to year end, the Novel Coronavirus (COVID-19) significantly impacted the economy in Canada and globally. Although the disruption from the virus is expected to be temporary, given the dynamic nature of these circumstances, the duration of business disruption and the related financial impact cannot be reasonably estimated at this time. Further, the timing and amounts realized on the foundation's assets as well as its future ability to deliver all programming may be impacted by the evolving circumstances of the virus.

**9. PRIOR PERIOD RESTATEMENT**

The foundation has restated the balance in the endowment fund to include only amounts which have been externally restricted by donors to be permanently endowed. Amounts transferred into the endowment fund in previous years by resolution of the foundation's board of directors were not intended to be permanently endowed, and thus have been reallocated to the general fund, along with the associated cash and investment balances.

The net impact of this restatement on the March 31, 2020 statement of financial position is a decrease in endowment fund cash and an increase in general fund cash of \$416,802, a decrease in endowment fund investments and an increase in general fund investments of \$8,078,776 and a decrease in the endowment fund net asset balance and increase in the general fund net asset balance of \$8,475,240. The net impact on the statement of operations for the year ended March 31, 2020 was an increase in endowment fund donations and decrease in general fund donations of \$720, a decrease in endowment fund investment loss and increase in general fund investment loss of \$420,352 and a decrease in endowment fund professional fees and increase in general fund professional fees of \$20,338.